



STATE OF DELAWARE
DEPARTMENT OF FINANCE
DIVISION OF ACCOUNTING
540 SOUTH DUPONT HIGHWAY
THOMAS COLLINS BUILDING (D570C), SECOND FLOOR, SUITE 3
DOVER, DELAWARE 19901

MEMORANDUM

FAX: (302) 744-1045

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TO: All Department and School Fiscal Officers

FROM: Valencia L. Beaty, Executive Assistant *VLB*

DATE: November 8, 2000

SUBJECT: **TEMPORARY ADDRESS CHANGE FOR VERIZON WIRELESS (EI# 2224272742AA ONLY)**

Verizon Wireless (EI# 222472742AA only) has temporarily changed their remittance address. The former address was Verizon Wireless, P.O. Box 41556, Philadelphia, PA 19101-1556. The new remittance address is:

**Verizon Wireless
250 James Street
Morristown, New Jersey 07960
Attn: Christopher Sharo**

This change was made at the request of Mr. Sharo in an effort to rectify incorrect State of Delaware accounts in an expeditious manner.

When making a payment to Verizon Wireless (EI# 222472742AA only), enter your account number on the payment voucher in the fields entitled "Vendor Invoice No." on both the header and coding strip lines. If your account shows a balance due or a credit, notify Mr. Sharo at 1-800-811-6200, ext. 8508. Alternatively, you may contact him via e-mail at Christopher.Sharo@VerizonWireless.com, to assist him in correcting the account.

Until further notice, all Verizon Wireless (EI# 222472742AA only) payments should be mailed to the Morristown, New Jersey address.

VLB/cms

cc: Clifford B. Edwards, Director
Phyllis Jurczak, Sr. State Accountant